



St Luke's School: Design & Technology: Forest/Beach schools Schools
2023

Ethos

At St Luke's Forest/Beach School sessions, we enable our pupils to embrace the learning opportunities of the natural world, through self-initiated and self-directed play and learning that is supported sympathetically and non-judgementally.

Children learn practical and social skills and are taught to understand health and safety issues.

Children are supported to engage with and appreciate their natural world, to use the natural resources it offers and the endless opportunities it provides to become self-confident and self-efficient learners.

Pupils are encouraged and supported to become resourceful, resilient and reflective learners. They develop good relationships with each other and learn respect for everyone and everything that they engage with.

Forest/Beach Schools will enable every type of learner to achieve success and make rapid and sustained progress in their learning.

Pupils will become confident, happy and self-assured learners.

Emergency and Major Incident procedures during Forest / Beach School sessions.

For Forest/Beach School sessions the following procedure should be implemented:

In case of a medical emergency (i.e., serious injury, poisoning or illness)

Terrie Wilton, and Jackie Le Fondre (accompanied by additional First Aider Tony Clark) are the Forest School qualified leaders, depending who is leading the session, they will co-ordinate the emergency procedure.

Any adult who witnesses or is involved in an emergency, such as a serious injury, or suspects him/herself or another person to have a serious illness, should immediately alert the Forest School Leader or another member of staff, who must immediately inform the Forest School Leader.

Stage One:

The members of staff and all other adults will gather children away from the casualty but nearby so that the group remains together, whilst the Forest School Leader administers First Aid.

One assisting member of staff will instruct the other children to remain sitting, and will be available to support the Forest School Leader if necessary. The assisting member of staff will be responsible for summoning help using the mobile phone in the emergency rucksack. Any other adults will remain with the children at all times.

Stage Two:

The Forest School Leader will decide what action is appropriate and put this into effect. The assisting member of staff will call the emergency services first, then call the school office to inform the casualty's 'emergency contact'.



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The Forest School Leader will remain with the patient from the moment they are made aware of the incident so that any symptoms can be effectively monitored. The Forest School Leader will be responsible for the administration of First Aid.

If the fire is lit, it should be extinguished by an assisting adult. Any tools will be gathered and put in a safe place in the designated toolbox. Resources and other materials will be left.

Stage Three:

Extra assistance will be sought - there are a number of first aid trained people nearby in School who will be available to come and help upon request.

The 'extra assistance' will be informed to meet at a directed point and contact will be made with the child's family by the assisting member of staff via the school office to inform them of the circumstances and of the nature of the incident. The Forest School Leader will accompany the child to the hospital in the ambulance. Once this has happened, the assisting member of staff will assist the children and adults in their journey back to School, and will ensure that the casualty's family are clearly informed about the hospital arrangements.

The Forest School Leader will accompany the child to the hospital in the ambulance. The Forest School Leader will give a detailed updated account to the casualty's family upon arrival at hospital. Relevant accident forms will be completed whilst back at school.

In incidents where it is judged that the casualty is best left unmoved, emergency services will be met at the nearest entrance and directed by an assisting adult while the Forest School Leader attend to the casualty's first response needs.

In case of fire

Stage One:

If a fire spreads or becomes out of control and attempts to extinguish it have failed, the Forest School Leader or assisting adult will blow the whistle and shout "Fire". Upon hearing this, all adults and children should immediately stop what they are doing, leave any tools, resources or belongings, and follow instructions given by the Forest School Leader (i.e., "walk to 'name'/ place" or "walk to me") guided by supporting adults.

Stage Two:

Staff will account for the presence of all children and adults, and assemble the group ready to evacuate.

Stage Three:

A final head count will be made, and upon all children and adults being present, evacuation will begin immediately, taking the safest (not necessarily the quickest) route. Adults will lead the group swiftly, with the Forest School Leader leading and the session assistant following behind the last child. The Fire brigade will be called en route. All children will be escorted safely back to school.



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In case of a missing person

If anybody suspects a person may be missing, they should immediately alert the Forest School Leader or another member of staff.

Stage One:

The fire will be extinguished immediately and tools gathered to a safe place by supporting adults.

Stage Two:

If after an initial sweep of the site, the person is not found, the group should assemble and find out where and when the person was last seen. The Forest School Leader will continue to search for the child while the group is assembled in a safe place, preferably sat in the School minibus.

Stage Three:

If the person is not found within 5 minutes, then the Forest School Leader will alert the Police and begin to organize a search party. Any supporting adults will lead the group back to the school minibus, while the Forest School Leader undertakes a search of the site.

The Forest School Leader will keep the emergency rucksack with them during the search. Extra assistance will be sought and asked to meet at the entrance to the woods.

Stage Four:

If after an initial search of the entire site and surrounding areas the missing person is not found, the Forest School Leader will meet the search party where they will direct the search party.

The search party must work in pairs, never alone. Each pair will be given a whistle to attract attention if they find the missing person. If the missing person is not found following a sweep of the entire site, the search area will be increased. The Forest School Leader will remain with the search party to administer first aid if necessary. The search will continue until poor light prohibits progress.

If there is a reason to believe that a child has been abducted, the group will remain together and return to school immediately, staff having ensured that any fires are extinguished.

Personal belongings will be collected on the way if it is safe to do so. The police will be called on route. Once safely at school, the emergency contact of the missing person will be informed. The advice of the police will be followed in relation to searching for the missing person.