



**St Luke's School
Risk Assessment
Snow & Ice**

Department/Section: Whole Site Security

Date: July 2023

Assessment by: Adam Turner

Review date: July 2024

Hazard	Who might be harmed?	How do you rate the hazard?	Is the risk adequately controlled?	What further action is necessary?
High number of staff unable to get to school due to snow/ice	Pupils	High	Parents notified as soon as possible that classes are closed. Learning to be provided online via Seesaw (app) & school website.	Inform CYPES
Management of snow and ice build-up on premises	Staff, visitors and contractors could fall due to slippery surfaces	Medium	<p>Person(s) identified who will be responsible for the management of snow and ice clearance and they are suitably briefed and trained as required.</p> <p>Person responsible for the building is aware of the limits of the property, including restrictions on shared premises, public rights of way etc.</p> <p>Responsible person is aware and understands CBC snow and ice guidance (located in the Health and Safety section of the CBC intranet and schools portal).</p> <p>Specific snow and ice plan for the premises is in place, identifying areas and routes required to be cleared to ensure safe access and operation of the premises.</p> <p>Resources identified and available to ensure the snow and ice plan can be implemented.</p> <p>Areas and routes to be 'out of bounds' are cordoned off (for example, areas beneath overhanging roof</p>	

		<p>eaves where snow might fall, hazardous walkways etc).</p> <p>Cleared areas for use by pedestrians or vehicle access and are frequently reviewed for any changes in condition.</p> <p>Snow and ice cleared to suitable locations, avoiding obstructions and blockage of drains.</p> <p>Adequate stocks of salt/grit obtained in preparation for snow and ice clearance activities.</p> <p>Weather forecast is checked and salt/grit applied prior to a predicted freeze.</p> <p>All staff are encouraged to wear appropriate flat soled and sturdy footwear and to carry as little as possible when walking in the building's grounds and car park.</p> <p>Mats are used in entrance ways. Any water trodden into the buildings by staff, visitors and contractors is monitored/mopped up to prevent slips and falls.</p> <p>Arrangements are communicated and made available to all staff, contractors and visitors as appropriate.</p>	
Working in cold and slippery conditions whilst gritting and/or clearing snow and ice	Staff, visitors and contractors could fall due to slippery surfaces or suffer physical injuries from manual handling	<p>The overall wellbeing and physical capabilities of the person(s) gritting or clearing the site are sufficient for the task in hand.</p> <p>Suitable warm clothing is worn (coat, gloves, trousers), along with suitable sturdy footwear and high-visibility vest/jacket.</p> <p>The time spent on activities is limited to a reasonable</p>	

			<p>duration - regular breaks taken, several people assist rather than just one etc.</p> <p>Warm drinks available during breaks.</p> <p>Working in extreme weather conditions is avoided e.g. if snowing heavily at the time.</p> <p>Working alone avoided where practicable and if not possible, their work location known and regular contact maintained.</p>	
Manual Handling and working in proximity to vehicles	Staff - risk of back injuries, falling over or being hit by a moving vehicle		<p>Manual Handling risk assessment in place and all staff aware of it.</p> <p>Staff are aware of correct manual handling techniques for handling rock salt, shovelling snow etc.</p> <p>Vehicle areas such as car parks are cordoned off from vehicle access when being cleared (cordon by section being gritted or cleared if unable to complete prior to start of working day).</p> <p>High-visibility jackets are worn and staff to remain constantly vigilant of vehicle movements.</p> <p>Building users made aware of areas 'out of bounds' / not being cleared of snow.</p> <p>Building users reminded to drive safely, to clear car windows fully for visibility and to switch on headlights.</p>	
Work equipment – faulty, inappropriate for task or incorrect use	Staff could injure themselves if equipment is faulty		<p>Appropriate equipment is provided, e.g. snow shovels and equipment for spreading grit, such as spreading trolleys. If buckets and hand shovels are used, buckets are not overloaded so that they may be lifted safely.</p>	

			<p>Staff trained to use equipment as appropriate.</p> <p>A competent member of staff visually inspects and assesses the materials and tools being used to confirm they are in good condition, fit for purpose and appropriate for the task in hand.</p> <p>Equipment is in good condition and maintained in line with manufacturers' instructions.</p>	
Hazardous substances	<p>Dermatitis or skin damage arising from contact with rock salt / grit or ill health effects arising from incorrect use of other chemicals</p>		<p>Gloves worn when handling rock salt and grit.</p> <p>Other substances (such as de-icers) if determined as required are subject to appropriate and proportionate level of 'COSHH' assessment and control before use.</p>	
Volunteers assisting with snow and ice clearance	<p>Members of the public such as parents, school children and other service users at risk as per other hazards in this assessment.</p> <p>Safeguarding of children and vulnerable adults</p>		<p>All volunteers to be provided with site induction and formally recorded as a volunteer for the purposes of snow and ice clearance.</p> <p>Premises to confirm their employer and public liability insurance covers them for the use of volunteers.</p> <p>Establishment to implement appropriate safeguarding protocols for children and vulnerable adults as appropriate.</p> <p>All precautions identified in this risk assessment to be applied to volunteers in the same manner as for staff.</p>	