



Reminder: Pencil Cases & Pen licences

From Year 2 children bring in their own pencil cases to school.

Pencil cases need to be able to fit inside the children's trays, so please try to avoid buying huge, unwieldy, ones!

We have introduced a "Pen Licence" and special pen for children who demonstrate that their presentation and writing is neat enough. As such children **don't** need to bring their own pen to school.

Children need the following:

2HB pencil for writing 30cm ruler Glue stick
Sharpener Pencil colours / Purple biro for buddy/
brain marking (optional)

Yr4, 5 & 6 also need a protractor (solid not bendy)

At St Luke's we don't use erasers to rub out mistakes (we like mistakes because they help us learn!). As such children don't need any erasers in their pencil cases.

**Pencil cases filled with required resources are available to buy from school - children can speak to Ms Hamon to buy one of these.*

Start and end of the day

Gates open at **8.30** when the children are able to go straight into their class to unpack their belongings, greet their friends and take part in the early work/activities. **Children arriving after 8.50 will need to be signed in at the office by an adult and will be marked as late.**

Once children have been collected at the end of the day **please be prompt at taking them off school grounds**, as we need to ensure we are following Covid guidelines regarding gatherings but also our after school club are waiting to come out to play. Thank you for your understanding with this.

Parking/school road

Please remember not to park on the "keep clear" section outside the school drive—not only is it dangerous for pedestrians but it makes it very difficult for staff going to/returning from training, meetings, etc.

Holiday Request/Term Time Absence

If you are requesting permission for your children to be absent from school you are asked to complete a "Holiday Request Form" either electronically (via our school website) or on paper (available from the school office.)

A child can only be given permission in rare circumstances and only 10 days in their **entire primary school career.**

For more information please refer to our school Attendance Policy on our website.

Data Sheets

You will soon be receiving an email from Ms Hamon with information on how to complete our online data sheets. We are launching this one class at a time so that we are able to iron out any issues (as this is new for us to use too!)

Thank you for your support with this and any questions, once you receive your email, please just ask.

Article 28: All children have the right to learn and go to school.

Article 29: All children have the right to become the best that they can be.

